

Role Profile

Role: Analyst – External Financial Reporting

Mission:

Reporting to the Manager – External Financial Reporting, the Analyst – External Financial Reporting is responsible to perform tasks of a financial reporting nature. As part of these tasks, this role performs financial statement consolidation and prepares consolidated and legal entity financial statements.

Key Outcomes:

- Prepare quarterly and annual consolidated and non-consolidated financial statements, including statement of cash flow and note disclosures in accordance with IFRS for various stakeholders by the stated deadlines;
- Prepare multiple statutory annual legal entity financial statements by the stated deadlines;
- Prepare monthly intercompany reconciliations as part of the month end close process; and
- Compile reports for inclusion in the quarterly Audit Committee Report by the stated deadlines.

Key Responsibilities:

- To prepare consolidated financial statements including cash flow and note disclosures in accordance with IFRS for external users;
- Prepare statutory legal entity financial statements including financial statement note disclosures on annual or as needed basis;
- To effectively understand complex intercompany relationships, take the initiative to resolve discrepancies and prepare journal entries as applicable;
- To manage the accounting for specific general ledger accounts, including preparation of monthly reconciliations and appropriate journal entries;
- To prepare complex journal entries in multiple currencies;
- To prepare elimination entries for consolidation;
- To prepare rollforward reconciliations including foreign exchange proofs on foreign denominated balances and transactions;

- To perform variance analysis and provide explanations for significant movements in account balances;
- To prepare complex reconciliation of other comprehensive income;
- To assist with special projects related to acquisitions, dispositions and other transactions in support of organizational change;
- Assist with preparation of financial information as required by auditors;
- Assist in the preparation of the quarterly reporting schedule for circulation to other teams;
- Assist with preparation of the quarterly Audit Committee materials;
- Uphold and promote the organization's values and philosophy relating particularly to ethics, morality, and integrity as set out in Revera's Code of Conduct; and
- To complete other duties as assigned.

Required Education, Credentials and Experience:

- Holds or is actively pursuing a CPA designation;
- 3 to 5 years of related work experience with working knowledge of IFRS and solid understanding of the financial statements;
- Self-starter with the ability to independently research and think through issues
- Experience with accounting and/or enterprise reporting systems, Workday knowledge an asset;
- Advanced working knowledge of MS Excel with intermediate levels required in other MS Office applications;
- Detail oriented with strong analytical and problem-solving skills;
- Results oriented with the ability to prioritize multiple tasks and effectively manage time to successfully meet strict deadlines;
- Strong verbal and written communication skills;
- Excellent interpersonal skills with proven ability to build relationships across the organization;
- Strong work ethic and sense of ownership and confidentiality
- Experience in preparation of audit working papers;
- Willingness to work extended hours to meet quarterly reporting requirements; and
- Results and task oriented.

To apply please submit your resume and cover letter to
recruitment@reverainc.com

We look forward to hearing from you.